

# Ladder Inspection

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Title: \_\_\_\_\_

Severity: \_\_\_\_\_ Site: \_\_\_\_\_

Date / Time: \_\_\_\_\_ Completed by: \_\_\_\_\_

## General Information

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1 Date of inspection \*

\_\_\_\_\_

2 Inspector name \*

\_\_\_\_\_

3 Location \*

\_\_\_\_\_

Address or coordinates

4 Ladder ID or asset number

\_\_\_\_\_

## Ladder Details

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5 Ladder type

- Step ladder       Extension ladder       Platform ladder       Combination ladder  
 Roof ladder       Other

6 Ladder material

- Aluminium       Fibreglass       Wood

7 Manufacturer

\_\_\_\_\_

8 Maximum load rating (kg)

\_\_\_\_\_

## Stiles and Structure

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- 9 Stiles free from cracks, dents or distortion  
 Yes  No  N/A
- 
- 10 No signs of corrosion or rust  
 Yes  No  N/A
- 
- 11 All rivets, bolts and fixings secure  
 Yes  No  N/A
- 
- 12 No unauthorised repairs or modifications  
 Yes  No  N/A

## Rungs and Steps

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- 13 All rungs or steps present and secure  
 Yes  No  N/A
- 
- 14 Rungs free from damage or excessive wear  
 Yes  No  N/A
- 
- 15 Rungs free from oil, grease or other contamination  
 Yes  No  N/A
- 
- 16 Anti-slip surfaces intact  
 Yes  No  N/A

## Feet and Base

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- 17 Feet or safety shoes present  
 Yes  No  N/A
- 
- 18 Feet in good condition with no excessive wear  
 Yes  No  N/A
- 
- 19 Feet free from damage or contamination  
 Yes  No  N/A

## Locking and Safety Mechanisms

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20 Locking bars or braces functioning correctly

Yes

No

N/A

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21 Spreader bars secure (step ladders)

Yes

No

N/A

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22 Extension locks engaging properly (extension ladders)

Yes

No

N/A

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23 Ropes and pulleys in good condition (extension ladders)

Yes

No

N/A

## Labels and Markings

---

24 Safety labels present and legible

Yes

No

N/A

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25 Load rating clearly visible

Yes

No

N/A

---

26 Manufacturer information visible

Yes

No

N/A

## Defects and Condition

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27 Any defects found

Yes

No

N/A

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28 Description of defects

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29 Photos of defects or damage

*Attach file here*

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## Overall Assessment

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30 Overall condition

Good - no issues found

Fair - minor issues,  
monitor

Poor - requires attention  
before use

Remove from service

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31 Ladder safe for continued use

Yes

No

N/A

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32 Corrective actions required

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33 Next inspection due date

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## Sign-off

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34 Additional comments

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35 Inspector signature \*

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Signature